

HOSTEL REFUND POLICY

1. OBJECTIVE

To streamline the refund process of hostel fees

2. APPLICABILITY

2.1 This policy is applicable for the students who will take admission in the hostel for the academic year 2021-22 or who has already taken admission in hostel during previous academic year.

3. FEES PAYMENT AND REFUND CRITERIA

Hostel fee refund criteria will be as below for specific condition.

1. If admission is cancelled by Student in between the Semester
 - Full fees to be paid by the students for the current semester.
2. If admission is cancelled by students at the end of Semester (Before commencement of new semester)
 - No fees will be paid by the students.
3. If hostel is shut down due to Government regulations (Covid-19)
 - Minimum charges to be deducted Rs. 10,000/-. For example, if hostel is shut down due to Government guidelines within 15 days, then minimum charges will be deducted from the total hostel fees. Remaining fees will be transferred as tuition fees of the students for the upcoming semester.
 - From second month onwards 20% of total hostel fees will be deducted per month till student stays in hostel. Remaining fees will be transferred as tuition fees of the students for the upcoming semester. For example, student cancels admission in 3rd month then he will be liable to pay 60% of total fees.




Deputy Registrar